

Facilitating funded-only hours policy

This policy applies to parents who wish to access funded-only hours and are not buying extra hours.

We offer funded-only places for parents who qualify for government funding, whether 15 or 30 hours per week. Please see the following link which explains how this funding works and the qualifying conditions <https://www.surreycc.gov.uk/children/support-and-advice/families/childcare/help-with-childcare-costs/qualify>.

Please note, the funding is only paid during term-time, that is for 38 weeks of the year.

We do not ordinarily offer term-time-only spaces. We therefore spread the funding over the 51 weeks of the year that our nursery is open (we are closed during Christmas and New Year). As a result, the theoretical maximum number of funded-only hours available each week is 11.17 hours (15 hours funding) or 22.35 hours (30 hours).

However, we have a minimum booking pattern of one day per week (15 hours) and two days a week (30 hours). As a result, for a parent who is entitled to 15 hours funding (11.17 hours per week stretched over 51 weeks), the maximum number of funded-only hours we can offer is 10 per week. For a parent entitled to 30 hours (22.35 stretched over 51 weeks), the maximum funded-only hours we can offer is 20.

As with all of our nursery spaces, funded-only spaces are subject to availability. These places must also include a Friday or a Monday and must be on consecutive days (a booking pattern of Fridays and Mondays counts).

As the funding is not intended to cover food, extra activities (eg where provided by third parties, for which the nursery pays) or consumables (eg nappies, wipes and sun cream), we apply a consumable charge to each funded hour to cover these costs. Although this charge is voluntary, we do encourage parents to pay it as it allows the nursery to offer the best possible experience for all of our children. Should all parents opt out of, say, the charge for activities, it would not be possible to continue these.

Our consumable charge is applied to each hour where funding applies. The charge is broken down as follows:

Food: £0.75

Activities: £0.25



Consumables (nappies, sun cream etc): £0.50

Where a parent is unable or unwilling to pay some or all of our consumable charge, our policy is as follow:

Food: a child may bring their own packed lunch. This is subject to our policy to protect all children from allergens to which they may be susceptible. For each day a packed lunch is prepared, parents must complete our 'Daily Packed Lunch and Allergen Declaration' https://feltonfleetschool-my.sharepoint.com/:w:/r/personal/sophie_lemon_feltonfleet_co_uk/_layouts/15/Doc.aspx?sourcedoc=%7B2DF1242E-2855-4440-BFB3-D95D8644AF48%7D&file=Daily_Packed_Lunch_Allergen_Declaration_ORU_Updated.docx&action=default&mobileredirect=true

This must be presented to a member of staff on arrival each morning. In the event the lunch contains ingredients that may be harmful to other children or it is uncertain what ingredients are contained, the packed lunch will be refused and the child will be provided with our nursery food, for which a charge will be made. The nursery will provide breakfast and snacks for children whose parents have opted out of our food consumable charge at its own expense.

Activities: we are an inclusive nursery and your child will enjoy all the activities which are offered by the nursery even where parents do not pay the activities consumable charge Swimming and forest school. However, continuation of such activities is subject to a sufficient number of parents contributing to the cost of these.

Consumables: this includes disposables such as nappies, wipes and sun cream. Where parents opt out of this charge, they may bring their own. In the event that the nursery is required to provide nappies or sun cream, where the parent has opted to supply their own, our consumable charge plus a handling fee will be charged.